

## Vehicle Release Form

Date of Release \_\_\_\_\_ Time of Release \_\_\_\_\_

Odometer Reading at time of release \_\_\_\_\_

Gas tank level at time of release \_\_\_\_\_

Signature of Designated Driver \_\_\_\_\_

Print Name of Designated Driver \_\_\_\_\_

## Vehicle Return Form

Date of Return \_\_\_\_\_ Time of Return \_\_\_\_\_

Odometer Reading at time of return \_\_\_\_\_

Gas tank level at time of return \_\_\_\_\_

Signature of Designated Driver \_\_\_\_\_

Print Name of Designated Driver \_\_\_\_\_

## Checklist for Vehicle Return and Inspection

\_\_\_\_ Gas tank contains at least the amount of gas as was in the tank when trip began.

\_\_\_\_ All interior surfaces are clean and free of personal items.

\_\_\_\_ Vehicle keys returned.

\_\_\_\_ Vehicle Return Form signed.

\_\_\_\_\_  
Signature of vehicle inspector

\_\_\_\_\_  
Please print name of vehicle inspector